



Patient Requirements at Faith Family Medical Center:

1. Patient or spouse must work at least 20 hours a week **OR** receive unemployment benefits. **OR**
2. Patient is a full-time student (12+ hours).
3. Patient is uninsured or underinsured, but not covered by Medicare, Medicaid (TennCare) or Tri-Care
4. Underinsured patients must make less than 400% of the Federal Poverty Level based on household size.

Acceptable Forms of Household Income:

1. **1 month of current paystubs.** Both patient and spouse's stubs required and updated annually. (Copies of actual check also accepted if you do not receive a paystub)
2. **Letter from Employer:** Must be on company letterhead with employer's contact information. Letter should state **pay rate** and number of **hours worked** in a week. If not written on letterhead it **must** be notarized. (NO other letters accepted).
3. **Unemployment letter:** Official unemployment letter stating amount received per week.
4. **Self-Employed: MUST** provide one of the following:
 - **Current tax return:** First two pages of return that shows **Adjusted Gross Income, number of dependents** and **Schedule C** if self-employed; **AND**
 - 2 months worth of personal deposit bank statements in **2014** showing income **OR**
 - Invoices and receipts from customers, showing you receive payments/income in **2014**.
 - Their **2014** receipt book (if they have one) for when clients pay for work, etc.
5. **Student:** Registered Full Time (12+ hours). Must provide current class schedule every semester.
6. **W2's and 1099's for previous year NOT accepted.** Must provide proof that you or a spouse are working at least 20 hours a week in the current year receiving services.

Acceptable Forms for Proof of Dependents:

1. **Current tax return:** First two pages of return that shows **Adjusted Gross Income, number of dependents** and **Schedule C** if self-employed.
2. If Tax Return not available, provide copy of Birth Certificates, Social Security Cards, or Immunization Records for each dependent.
3. Marriage Certificate if married.

*Patients are seen by appointment only. **No walk-ins.**

Fees are from **\$20-\$55**, determined by household income and number of dependents.

Payment is due at the time of visit by cash, credit or debit card.

If late to appointment **or without all necessary income information the appointment **WILL** be rescheduled.