



326 21<sup>st</sup> Ave North, Nashville, TN 37203  
Phone (615) 341-0808 Fax (615) 341-0881

### To be seen at Faith Family Medical Center:

1. Patient or spouse must work at least 20 hours a week **OR** receive unemployment benefits. **OR**
2. Patient is a full-time student (12+ hours).
3. Patient has **NO** health insurance of any kind.

### Acceptable Forms of Household Income:

1. **1 month of current paystubs.** Both patient and spouse's stubs required and updated annually. (Copies of actual check also accepted if you do not receive a paystub)
2. **Letter from Employer:** Must be on company letterhead with employer's contact information. Letter should state **pay rate** and number of **hours worked** in a week. If not written on letterhead it **must** be notarized. (NO other letters accepted).
3. **Unemployment letter:** Official unemployment letter stating amount received per week.
4. **Self-Employed: MUST** provide one of the following:
  - **Current tax return:** First two pages of return that shows **Adjusted Gross Income, number of dependents** and **Schedule C** if self-employed; **AND**
  - 2 months worth of personal deposit bank statements in **2018** showing income **OR**
  - Invoices and receipts from customers, showing you receive payments/income in **2018**.
  - Their **2018** receipt book (if they have one) for when clients pay for work, etc.
5. **Student:** Registered Full Time (12+ hours). Must provide current class schedule every semester.
6. **W2's and 1099's for previous year NOT accepted.** Must provide proof that you or a spouse are working at least 20 hours a week in the current year receiving services.

### Acceptable Forms for Proof of Dependents:

1. **Current tax return:** First two pages of return that shows **Adjusted Gross Income, number of dependents** and **Schedule C** if self-employed
2. If Tax Return not available, provide copy of Birth Certificates, Social Security Cards, or Immunization Records for each dependent.
3. Marriage Certificate if married.

\*Patients are seen by appointment only. **No walk-ins.**

Fees are from **\$25-\$60**, determined by household income and number of dependents. **Payment is due at the time of visit** by cash, credit or debit card.

\*\*If late to appointment **or** without all necessary income information the appointment **WILL** be rescheduled.