Fractional Chief Financial Officer

Part-Time Contract | Faith Family Medical Center | Nashville, Tennessee

The Opportunity

FFMC is seeking a fractional CFO to lead its finance function at a consequential moment: new service lines coming online, and an active strategic planning effort with the board and CEO.

This is a hybrid role by design. FFMC needs a finance leader who can set strategy, communicate with hospital, service and donor partners, present to the board, and who is equally willing to roll up their sleeves on financial statements, cash management and the monthly close process alongside a small team. Candidates who see themselves only at the strategy level, or only in the books, will not be the right fit.

The fractional CFO reports to the CEO, serves as the staff lead to the Finance and Audit Committee, and is supported by a senior accountant who carries the day-to-day accounting work.

About Faith Family Medical Center

Faith Family Medical Center (FFMC) is a faith-based nonprofit medical center that has served hardworking, uninsured and underinsured Middle Tennesseans for more than 25 years. FFMC recently completed a new facility and is adding dental and vision services and expanding behavioral health services alongside its core primary care mission. The organization operates a consolidated annual budget of approximately $5 million across FFMC and its affiliated support organization.

Mission

Driven by faith, we provide hope and healing to our neighbors in need.

Vision

Our vision is that all Middle Tennesseans have the healthcare home they need to lead a fulfilling life.

Values

At Faith Family Medical Center, our values are to:

- Love First
- Inspire Hope
- Always Believe
- Serve with Grit
- Set the Standard

What You Will Own

- Monthly financial statement preparation, with management and board reporting and plain-language variance analysis
- Cash management and a rolling cashflow forecast, including oversight of long-term investments
- The annual operating budget and long-range (five-year) financial planning, including budgets for new service lines
- Consolidation of FFMC and its affiliated support organization, and management of the annual audit end to end
- Selected hands-on cash and disbursement controls retained at the CFO level to preserve segregation of duties
- Financial modeling in support of revenue diversification and strategic partnerships
- Supervision and development of the senior accountant
- Finance and Audit Committee leadership
- Strategic partner to the CEO to ensure that all clinic initiatives are financially sustainable

First-Year Priorities

1. Cross-training with the current CFO in December 2026
2. Budget planning for FY27 incorporating new facility costs and the new service lines
3. Financial monitoring and projection assistance related to the construction buildout process, hiring of new staff and tracking and disbursement of capital campaign funds for the service expansion initiative
4. Developing key relationships with Finance and Audit Committee members and other Board members to drive financial decision-making

What We Are Looking For

- Senior finance leadership experience (CFO, VP Finance or controller stepping up) in organizations of comparable or larger budget size
- Both strategic and hands-on capability: comfortable presenting a five-year plan to the board and preparing the financial statements it rests on
- Working knowledge of the healthcare industry, enough to engage credibly with hospital systems and service partners
- Experience managing an external audit end to end, including multi-entity consolidation
- Cash-flow management experience in an organization that has navigated tight liquidity, not just steady-state budgeting
- Skill presenting financial information to a board in plain language, including delivering hard news constructively
- Alignment with FFMC’s faith-based mission and comfort working in that culture

Preferred

- CPA
- Prior fractional or interim CFO experience
- Nonprofit healthcare experience: free clinic, FQHC, community health center or similar safety-net provider
- Experience with third-party medical billing or revenue-cycle operations
- Familiarity with Nashville-area nonprofit, faith-based or healthcare networks
- Experience managing a small finance team

Structure and Time Commitment

This is a part-time independent contractor (1099) engagement, structured as hourly or as a monthly retainer, approximately 20 hours per week initially, with the expectation that the commitment moderates after the first year. The initial engagement term is 12 months, renewable. FFMC is open to structuring the engagement to fit the right candidate, whether as regular weekly days or a retainer with defined heavy months. This is an on-site role at FFMC's Nashville campus, not a remote or virtual position. Target start is November or December 2026.

Compensation is commensurate with experience and engagement structure.

How to Apply

Qualified candidates should email a cover letter and resume in **one PDF attachment** to:

jobs@faithmedical.org

No phone calls, please.

Website: http://faithmedical.org/Careers